

POSITION DESCRIPTION - PART TIME PASTOR

WEST ALEXANDER PRESBYTERIAN CHURCH - WEST ALEXANDER, PA

TITLE:

Part-time Pastor, West Alexander Presbyterian Church

TIME:

25-30 hours per week

QUALITIES WE SEEK IN A PASTOR:

Love, compassion, Bible-based, faith in Jesus Christ

RESPONSIBILITIES:

1. Provide worship and pastoral leadership following the teachings of Jesus in the Presbyterian tradition, including arrangements for communion, baptisms, marriages, and funerals.
2. Assist the congregation in reaching the community in mission and in ministry.
3. Call on sick, hospitalized, and homebound, with Deacons help, to arrange celebration of Communion.
4. Serve as moderator of session, per Book of Order.
5. Perform administrative duties, working with church office staff to ensure weekly bulletin's readiness.
6. Be a member of the Washington Presbytery.

OTHER MINISTRIES, AS TIME PERMITS:

7. Assist in congregational communication through publications.
8. Provide leadership support for various committees of Session.
9. Serve as resource for church school, youth, and other groups using the church.
10. Provide leadership to Session and, as needed, to the Deacons.
11. Assist congregation in maintaining connections with Washington Presbytery, Synod, and General Assembly.
12. Other duties as mutually agreed upon.

Interested applicants should submit letters of interest to Clerk of Session, Jane Noble at Jane.Noble304@yahoo.com, along with salary requirements.