

## **Byron Baptist Church, Inc. Byron Saturday Market Rules, Procedures and Operating Guidelines**

### **Purpose:**

Byron Baptist Church, Inc. (“the Church”) agrees to provide Vendor with space to sell or provide goods or services during the Byron Saturday Market as set forth herein.

### **Hours of Operation:**

The Byron Saturday Market is held on the second Saturday of every month at 100 W. White Road, Byron, GA 31008. Market hours are from 10:00 a.m. to 3:00 p.m., subject to change at the sole discretion of Byron Baptist Church, Inc. (“the Church.”)

Vendors must arrive at the market no later than 9:30 am and be ready to open for business when the market opens at 10:00 am. Latecomers may be relocated or denied admission at the sole discretion of the Church.

Vendors are required to stop selling when the market closes at 3:00 p.m. All vehicles must vacate the premises no later than one hour after the end of the market hours.

Vendors are required to stay until the market closes unless an authorized representative of the Church approves exceptions to this policy in advance.

The Church reserves the right to change the market hours and location. Vendors will be notified in advance of any changes.

### **The Church Contact Information:**

Preferred contact for the Church is via email to [bill@byronbaptist.church](mailto:bill@byronbaptist.church)

### **Application:**

Prospective vendors should submit a completed vendor application by US postal service, email, or hand delivery to the Church. Along with the application, photos of the product(s) offered by vendor and booth setup may be required at the Church’s discretion.

Participation in the Byron Saturday Market may be affected due to available space; type or quality of products offered, or duplication of products offered. Vendors may display and sell items that have been approved prior to the market. A written request to the Church must be submitted prior to offering any new product lines for sale in Vendor’s booth.

The number of and type of vendors are at the sole discretion of the Church.

### **Permits, Licenses, and Insurance:**

Vendors must comply with all federal, state, and local health regulations as well as all federal, state, local and special ordinances, and statutes. Vendors must obtain and maintain any permits required and Vendors are responsible for any taxes.

The Church is not liable for any acts of the vendor, or any issues regarding any Vendor product or goods, or any acts or omissions of Vendor employees or representatives. Vendors agree to hold harmless the Church, its employees, volunteers, and representatives.

### **Vendor Requirements:**

Vendors are required to conduct themselves in a manner that fosters a positive experience for patrons and visitors at the market. Unsuitable language and inappropriate behavior are not allowed.

No fliers, handbills, posters, signage, or the like may be disseminated without prior written approval of the Church. "Barking" or shouting out to attract customers is not allowed.

Vendors are responsible for cleaning their area after use and disposing of any waste or trash. All waste or trash shall be removed by the vendor and disposed of off the Church premises.

Vendors are responsible for having adequate means to make change for customers and Vendors are responsible for their own forms of payment.

Vendors agree to display or offer for sale only items that are appropriate as determined at the sole discretion of the Church. (Pastor Bill Barnes or his designated representatives have authority to exercise discretion for the Church.)

The Church will not charge a booth fee to the Vendor. The Church will identify various missions' partners of the Church and the Vendor is encouraged to make donations for the benefit of the missions' partner of the month.

### **Vendor booth locations:**

The Church assigns vendor booth spaces. Vendors must supply all necessary equipment including tents, awnings, tables, and chairs. Each leg of any tent or awning should be weighed down with at least 10-pound weights. Tent and awning openings must be at least six feet in height. Vendor space size is 10 feet by 10 feet. Nothing, including signage, is allowed to extend outside the designated booth space.

**Prohibited Items:**

Smoking, alcoholic beverages, and weapons are not allowed on Church premises.

**Non-Compliance:**

The Church reserves the right to dismiss and remove any vendor or remove any product displayed that does not adhere to the rules and procedures as outlined in this document.

**Safety:**

Vendors are responsible for the safety and serviceability of all Vendor equipment and appliances prior to use. All electrical cords must be out of foot traffic areas or covered to prevent trips and falls. In the event of high winds, properly secure tents, tables, and merchandise.

**Electricity and Water:**

No electricity or water will be provided by the Church.

**Hold harmless and Release:**

By execution hereof, the undersigned authorized representative of Vendor releases, discharges and agrees to hold harmless Byron Baptist Church, Inc. from all claims, demands, actions, causes of action or rights of action arising out of the Byron Saturday Market. The vendor agrees to protect, defend indemnify and hold harmless Byron Baptist Church, Inc., its officers, members, agents and volunteers from and against all claims, demands, expense, and liability arising out of injury or death to any person or any damage, loss or destruction of any property which may occur or grow out of any act or omission of the vendor and its agents, or any and all costs, expenses and attorney fees incurred by the vendor as a result of any claim, demands or causes of action arising out of participating in or attending the Byron Saturday Market.

I have received, read, and understand the terms and conditions described in these Rules, Procedures and Operating Guidelines and agree to comply with all regulations applicable to Vendor's products, goods, and services. Vendor assumes all responsibility for investigating and complying with all applicable rules, laws, and regulations. By signing below, I confirm that I am age 18 or older, an authorized representative of the Vendor and that on behalf of the Vendor, I agree to all Rules, Procedures and Operating Guidelines of the Byron Saturday Market.

Signatures appear on next page

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_