



# Mount Gilead Missionary Baptist Church

## 2026 Ministry Action Plan (MAP) & Budget Request Form

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Ministry Name	Submission Date
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Ministry Chairperson	E-mail Address	Contact Number	Best Time to Call
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Alternate Ministry Contact	Alternate's Email Address	Alternate's Contact Number	Best Time to Call
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### Ministry Vision

### Ministry Purpose

### Ministry Objectives

If you have any questions or concerns, please contact Trustee Betty Pierce – Budget and Finance Ministry Chairperson, or Sis. Shanna Warren – Church Treasurer.

**Deadline: All forms must be submitted to any of the above persons by **AUGUST 15, 2025.****

Failure to submit your forms prior to the deadline may result in **MINIMAL** funding for your ministry.



# **Mount Gilead Missionary Baptist Church**

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Please remember to take the following items into consideration when budgeting for the various events:

- Administrative Fees
- Food Costs
- Custodial Costs
- Security
- Audio/Visual
- Rental Fees
- Advertising/Marketing
- Publications
- Computer Services
- Transportation
- Printing
- Postage
- Equipment
- Materials
- Supplies
- Consultant Fees
- Honorarium/Per-Diem
- Gifts/Donations
- Ground Travel
- Air Travel
- Lodging
- Shipping/Handling
- Sales Tax (While we have a Tax Exempt Form, we may not always be able to avoid them)
- Any Other Possible Expenses not listed

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Please list your planned ministry events and meetings per month. Include each event and/or meeting that will incur a cost, i.e. breakfast, lunch, etc. as this helps to justify your requested funds. Complete an individual itemized and detailed budget for each event.

### 2026 1<sup>st</sup> Quarter Ministry Events and Calendar Dates January

Date	Time	Event Name	Event Cost

January Total \_\_\_\_\_

### February

Date	Time	Event Name	Event Cost

February Total \_\_\_\_\_

### March

Date	Time	Event Name	Event Cost

March Total \_\_\_\_\_

1<sup>st</sup> Quarter Total \_\_\_\_\_

# Mount Gilead Missionary Baptist Church

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### 2026 2<sup>nd</sup> Quarter Ministry Events and Calendar

#### Dates April

Date	Time	Event Name	Event Cost

April Total \_\_\_\_\_

#### May

Date	Time	Event Name	Event Cost

May Total \_\_\_\_\_

#### June

Date	Time	Event Name	Event Cost

June Total \_\_\_\_\_

2<sup>nd</sup> Quarter Total \_\_\_\_\_

# Mount Gilead Missionary Baptist Church

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### 2026 3<sup>rd</sup> Quarter Ministry Events

#### and Calendar Dates July

Date	Time	Event Name	Event Cost

July Total \_\_\_\_\_

#### August

Date	Time	Event Name	Event Cost

August Total \_\_\_\_\_

#### September

Date	Time	Event Name	Event Cost

September Total \_\_\_\_\_

3<sup>rd</sup> Quarter Total \_\_\_\_\_

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### 2026 4<sup>th</sup> Quarter Ministry Events and Calendar

Dates **October**

Date	Time	Event Name	Event Cost

October Total \_\_\_\_\_

November

Date	Time	Event Name	Event Cost

November Total \_\_\_\_\_

December

Date	Time	Event Name	Event Cost

December Total \_\_\_\_\_

4<sup>th</sup> Quarter Total \_\_\_\_\_

**Annual Total** \_\_\_\_\_